



Request for Disclosure of Account Information

Information in your City of Brenham Utility Billing customer account record, including information regarding customer usage, services, and billing, including amounts billed or collected for utility usage, is generally confidential and exempt from disclosure under the Public Information Act.* However, the Texas Utilities Code, Chapter 182 (Rights of Utilities Customers) provides that a customer of a government-operated utility may request that the government-operated utility disclose personal information in a customer's account record, including the customer's address, or any information relating to the volume or units of utility usage, or the amounts billed to or collected from the individual for utility usage.

This form enables you to designate an authorized individual who will have access to your account information. You can also use this form to request **public disclosure** of certain information under Texas Utilities Code, Chapter 182. If you wish to request disclosure of your information, please check the boxes below and return this form. You may rescind your request for disclosure at any time by providing the City of Brenham Utilities Department written notice.

Release of Information:

Customer Name: _____ Account Number: _____

- I authorize the City of Brenham Utility Billing Department to disclose information to the individual named below. I agree to give this individual access to information regarding my name, address, usage, services, and billing, including amounts billed or collected for utility usage and whether my account is delinquent and/or eligible for disconnection for non-payment.

Name of Authorized Individual: _____

- I authorize the City of Brenham Utilities Department to release my account information, including my name, address, and information pertaining to usage, billing, and payment to any member of the public upon written request to the City of Brenham. **I understand that by selecting this option, my account information will become public, and I will not be notified when a request for my information has been received by the City of Brenham.**

- I would like to rescind my previous authorization:

- I no longer wish for this individual to have access to my information: _____
- I previously opted for my account information to be public, but now I want to make it confidential.

* Confidentiality under Chapter 182 does not prohibit a government-operated utility from disclosing personal information in a customer's account record to: (1) an official or employee of the state, a political subdivision of the state, or the United States acting in an official capacity; (2) an employee of a utility acting in connection with the employee's duties; (3) a consumer reporting agency; (4) a contractor or subcontractor approved by and providing services to the utility, the state, a political subdivision of the state, or the United States; (5) a person for whom the customer has contractually waived confidentiality for personal information; or (6) another entity that provides water, wastewater, sewer, gas, garbage, electricity, or drainage service for compensation.